

Seller's Permit Temporary Sales Address and Event Information Requirement for Nov 3 & 4, 2018

We have been informed by the City of Palm Springs that we are required to submit a copy of your California Department of Tax and Fee Administration Seller's Permit with the Temporary Sale Event Information listed. If you already have a permit you can add temporary sales and event information online. If you are filing for a new permit it is easy to include the additional temporary sales address and event information. We have included a copy of the Temporary Activity section from BOEs online form along with the information you need to complete the form.

It will only take a few minutes online at <https://www.cdtfa.ca.gov/services/#Register-Renewals> and there are no fees.

Please note that this is a **mandatory city requirement** and it applied to all exhibitors **who will be conducting sales** at the Pride Festival. A copy of your form can be emailed or faxed to Palm Springs Pride at exhibitor@pspride.org or fax to 760-444-3270. **This must be done by October 15. The City will not allow for you to vend without a current sellers permit.**

We are no longer able to only submit your Seller's Permit number. We are required to submit an actual copy of the permit that shows you have added the **Temporary Event Sales information specific to Palm Springs Pride.**

Your permit must show you will be selling at the Palm Springs Pride event on Nov 3-4, 2018.

Seller's Permit Office: *California Department of Tax and Fee Administration*
35-900 Bob Hope Dr., Ste. 280, Rancho Mirage, CA 92270-1768
Telephone: (760) 770-4828

Use the information below to complete the Temporary Sales Address Section of the online form:

Temporary Activities **Start Date** 11/3/2018 **End Date** 11/4/2018

Temporary Sales Address **Street:** 3200 E. Tahquitz Canyon Way **City:** Palm Springs **Zip:** 92262
Is address located within city limits? Yes
Telephone Number: (760) 416-8711

Business Type NAICA Code – enter your code

Temporary Sale Event Information
Estimated Event Sales Amount: enter your estimated sales
Space rental cost: \$0 – *the amount you pay to Pride is considered a donation*
Does the event charge admission: No
Event Organizer / Promoter Name: Palm Springs Pride

Event Organizer Address **Street:** 329 W. Mariscal Rd. **City:** Palm Springs, CA **Zip:** 92262
Event Organizer/Promoter Telephone Number: 760-416-8711

**For any questions on accessing the form online please contact
California Department of Tax and Fee Administration at (760) 770-4828**

